



Adivasi Seva Samittee Nashik  
Arts, Commerce & Science College, Manur  
Tal - Kalwan, Dist - Nashik. - 423501



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Affiliated to Pune University ID. No. PU/NS/ACS/168  
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### Minutes of the internal quality assurance Cell ( IQAC ) meeting

**IQAC Meeting:** First  
**Venue:** Principal Cabin.

**Date:** 21/07/2023  
**Time:** 11:30 am

The Meeting of IQAC was held on 21/07/2023 in the Principal's Cabin.  
The following members were present for the Meeting.

Sr.No	Name Of The Member	Designation	Sign
1	Mr. Shinde Rajesh S.	Management Representative	
2	Dr. Bhamare R. P.	Chairperson	
3	Dr. Tambe Santosh R.	External Experts	
4	Mr. Sanjay Bage	Industry Representative	
5	Dr. Jadhav D. G.	External Experts	
6	Dr. Bhardwaj M. A.	External Expert	
7	Dr. Ahire Milind M.	External Expert	
8	Dr.Pawar S. L.	Teacher Representative	
9	Prof. Deshamukh P. K.	Teacher Representative	
10	Prof. Sable V.S.	Teacher Representative	
11	Prof. Khandavi B.R.	Teacher Representative	
12	Prof. Gangurde K.G.	Administrative Staff Representative	
13	Kum. Deore Archana N.	Students Member Representative	
14	Kum. Shinde Parag R.	Alumnus Representative	
15	Prof. Deore Sandip B.	IQAC Coordinator	

The IQAC coordinator Dr. S. B. Deore welcomed and Started to Meeting.

**Agenda Item No. 1:** To read and maintain the minutes of the previous meeting.

**Resolution No. 1:** The previous meeting of internal quality assurance cell in the college was concluded on 02/01/2023. Dr. S. B. Deore were read out previous meetings Minutes. Then discussed and approved by consensus.

**Agenda Item No. 2 :** Discussing about of NAAC Accredits and Assessment.

**Resolution :** NAAC Rating and Evaluation Committee visited the college on 23rd, 24th May 2023. Its result received on 10 June 2023. The College has been awarded Grade B with 2.48 CGPA by the NAAC Committee, IQAC Coordinator Dr. S.B. Deore gave its Information. The Chairman congratulated to NAAC Committee, the Internal Quality Assurance Cell and the NAAC Committee for their good performance.

**Agenda item No. 3:** To discuss the recommendations made by the NAAC Committee.

**Resolution :** The report given by the NAAC Committee was read out and discussed by the IQAC under the coordination of Dr. S. B. Deore , and the Chairman instructed the college to continue its journey in the future by planning regarding the recommendations made by the NAAC Committee. The Chairman instructed to send the recommendations made by the NAAC Committee, including the appointment of recognized and qualified teachers and the proposed buildings, to the College Development Committee meeting for approval.

**Agenda item No. 4:** To discuss the proposed planning for the next NAAC period from the academic year 2023-24 to 2028-29.

**Resolution :** During the next NAAC period from the academic year 2023-24 to 2028-29, the college has planned as per the recommendations made by the NAAC Committee, under the chairmanship of Principal Dr. R. P. Bhamre, IQAC Coordinator Dr. S. B. Deore and College NAAC Coordinator Prof. S. L. Pawar. It was suggested that the next NAAC assessment should be done while filling the AQAR from the academic year 2023-24.

**Agenda item number 5:** Discussing the permanent affiliation of the college

**Resolution:** It has been ten years since the college started. The process of college ranking and evaluation has been completed. In the future, it is necessary to permanently integrate the college. For this, the necessary information was collected and a decision was taken after discussing and submitting a report for permanent integration in the College Development Committee meeting.

**Agenda item number 6:** Discussion on starting a distance learning study center of Savitribai Phule Pune University, Pune

**Resolution :** Discussions were held regarding the opening of a distance learning center at Savitribai Phule Pune University, Pune from the academic year 2023-24. Everyone agreed to provide postgraduate education facilities for students in the college. The chairman instructed to send the proposal to start a distance learning center for the permission of the College Development Committee.

**Agenda item number 7:** To discuss the appointment of Dr. Mrunal A. Bhardwaj as an expert member of the Internal Quality Assurance Cell.

**Resolution :** The appointment of Dr. Mrunal A. Bhardwaj as Internal Quality Assurance Cell Specialist in place of Dr. Satish Tambe was discussed. Since Dr. Satish S. Tambe could not devote much time to the work of Internal Quality Assurance Cell due to his busy schedule, the appointment of Dr. Mrunal A. Bhardwaj in his place was unanimously approved.

**Agenda item No.8:** Discussing matters that arise at that time, subject to the prior permission of the Chairman.

**Resolution :** With the prior permission of the Chairman, the following topics were discussed and decided.

1. Discussion on starting a Student Assistance Center.
2. Discussion on completing the ISO certification process.
3. Discussion on student meeting arrangements.
4. Discussion on purchasing new books.
5. Discussion on the requirement and purchase of green boards and other materials.
6. Discussion on starting M. A. , M. Com B. Sc Computer courses.

After discussing all the above topics, the Coordinator of Internal Quality Assurance Cells, Dr. S. B. Deore and all the dignitaries thanked all the dignitaries and the meeting concluded.

  
**Coordinator**  
Internal Quality Assurance Cell  
Arts, Comm. & Sci. College, Manur,  
Tal. Kalwan (Nashik)



  
**PRINCIPAL**  
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### Minutes of the internal quality assurance Cell ( IQAC ) meeting

**IQAC Meeting:** Second  
**Venue:** Principal Cabin.

**Date:** 05/12/2023  
**Time:** 12:15 pm

The Meeting of IQAC was held on 05/12/2023 in the Principal's Cabin.  
The following members were present for the Meeting.

Sr.No	Name Of The Member	Designation	Sign
1	Mr. Shinde Rajesh S.	Management Representative	
2	Dr. Bhamare R. P.	Chairperson	
3	Dr. Tambe Santosh R.	External Experts	
4	Mr. Sanjay Bage	Industry Representative	
5	Dr. Jadhav D. G.	External Experts	
6	Dr. Bhardwaj M. A.	External Expert	
7	Dr. Ahire Milind M.	External Expert	
8	Prof. .Pawar S. L.	Teacher Representative	
9	Prof.Nirbhavane A. M.	Teacher Representative	
10	Pras. Sable V.S.	Teacher Representative	
11	Prof. Khandavi B.R.	Teacher Representative	
12	Prof. Gangurde K.G.	Administrative Staff Representative	
13	Kum. Deore Archana N.	Students Member Representative	
14	Kum. Shinde Parag R.	Alumnus Representative	
15	Prof. Deore Sandip B.	IQAC Coordinator	

The IQAC coordinator Dr. S. B. Deore welcomed and Started to Meeting.

**Agenda item number 1:** To carry out the reading of the minutes of the previous meeting.

**Resolution:** Internal Quality Assurance Cell in the College Last meeting concluded on 21/07/2023 Minutes of the meeting were read by Dr. S. B. Deore. After discussion, the minutes were unanimously approved.

**Agenda item number 2:** Discussing the Board of Extra-Mural Studies and Senior Citizen Helping Desk .

**Resolution:** Discussions were held in the college regarding the submission of lecture proposals to the university through the Board of Extra-Mural Studies and Senior Citizen Helping Desk through Savitribai Phule Pune University from the academic year 2023-24 and a decision was taken after discussing the appointment of Prof. M. K. Pagar as the central lecturer.

**Agenda item number 3:** Discussing the launch of a new course

**Resolution:** All those present were informed that the proposal for M.A. (Hindi), M.Com at the postdegree level and B.Sc Computer Science at the degree level has been sent to the Affiliation Department of Savitribai Phule Pune University for approval from the college from the academic year 2024 onwards. The chairman instructed that efforts should be made to start the new course by completing all the necessary details at the university.

**Agenda item number 4:** Discussing starting a skill based center

**Resolution4:** A proposal was discussed in the college to start Pramod Mahajan Employment and Entrepreneurship Guidance Center under Maharashtra Government District Skill Development and approval was given by all.

**Agenda item number 5:** Discussing the appointment of student representatives in the internal quality assurance cell

**Resolution:** A review of the admission process for the academic year 2023-24 was presented by the Head of the Office, Mr. Khushil Gangurde. The number of students admitted is more than the previous academic year. There have been 799 total admitted students, but the college can admit a total of 1080 students, so the chairman informed that more attention needs to be paid to the admission process.

**Agenda item 6:** Discussing the appointment of student representatives in the internal quality assurance cell

**Resolution:** The appointment of Kumari Deore Roshni Ashok as the student representative of the college's internal quality assurance cell was discussed. The appointment of Kumari Deore Roshni Ashok as the student representative of the college's internal quality assurance cell was approved by all votes.

**Agenda item number 7:** Discussing student meeting arrangements

**Resolution:** A total of 799 students are enrolled in the college in the academic year 2023-24. A report was submitted regarding the need for new classrooms in the college as per the number of students. The chairman instructed to discuss the available classrooms and required classrooms and send the information about the new classrooms to the College Development Committee and the Construction Department of the central office of the institution.

**Agenda item number 8:** Discussing the purchase of a new computer

**Resolution:** Since the college was to start the B.Sc. Computer Science course from the academic year 24-25, a discussion was held regarding the purchase of new computers for the college. The chairman instructed to request a new quotation from the College Development Committee and the Institute's Procurement Department for the purchase of new computers, submit a proposal for the purchase of computers and send it to the Institute's Procurement Department for approval.

**Agenda item number 9 :** To discuss matters arising from time to time with the prior permission of the Chairman.

**Resolution:** With the prior permission of the Chairman, the following topics were discussed

Discussing playground cleaning

Discussing the appointment of a guard

Discussing the cultivation of medicinal plants and their cleanliness

After discussing all the above topics, the IQAC Co-ordinator Dr. S. B. Deore thanked all the dignitaries and the meeting concluded.

  
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### Minutes minutes of the internal quality assurance Cell ( IQAC ) meeting

**IQAC Meeting:** Third  
**Venue:** Principal Cabin.

**Date:** 19/03/2024  
**Time:** 12:00 pm

The Meeting of IQAC was held on 19/03/2024 in the Principal's Cabin.  
The following members were present for the Meeting.

Sr.No	Name Of The Member	Designation	Sign
1	Mr. Shinde Rajesh S.	Management Representative	
2	Dr. Bhamare R. P.	Chairperson	
3	Dr. Tambe Santosh R.	External Experts	
4	Mr. Sanjay Bage	Industry Representative	
5	Dr. Jadhav D. G.	External Experts	
6	Dr. Bhardwaj M. A.	External Expert	
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8	Prof. .Pawar S. L.	Teacher Representative	
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10	Prf. Sable V.S.	Teacher Representative	
11	Prof. Khandavi B.R.	Teacher Representative	
12	Prof. Gangurde K.G.	Administrative Staff Representative	
13	Kum. Deore Roshani A.	Students Member Representative	
14	Kum. Shinde Parag R.	Alumnus Representative	
15	Prof. Deore Sandip B.	IQAC Coordinator	

The IQAC coordinator Dr. S. B. Deore welcomed and Started to Meeting.

**Agenda item number 1:** To read and maintain the minutes of the previous meeting.

**Resolution:** IQAC under the college Last meeting concluded on 05/12/2023 Minutes of the meeting were read out by Prof. S.B.Deore and the minutes were unanimously approved.

**Agenda item number 2:** Discussion on opening open study and remedial education centers

**Resolution:** Savitribai Phule Pune University's Open Study and Distance Education Center has been approved from the academic year 2023-24. Discussions were held regarding starting the said course from the academic year 2024-25. Dr. S. B. Deore Sir was unanimously appointed as the Center Coordinator. The Chairman instructed to plan the admission process from the academic year 24-25.

**Agenda item number 3:** Discussing the implementation of the National Education Policy 2020

**Resolution:** The NEP rule was established in the college to implement the National Education Policy 2020 at the degree level. The chairman also instructed the college to make plans to create awareness among students, parents and teachers for the implementation of the National Education Policy 2020.

**Agenda item number 4:** Discussing the development of computer labs

**Resolution:** As a new course like B.Sc. Computer Science is going to be started in the college, the need for a computer laboratory in the college was discussed and the chairman instructed to prepare a proposal for permission to the College Development Committee and the procurement department of the institution regarding the purchase of 25 computers.

**Agenda item number 5:** Discussing student seating arrangements

**Resolution:** A new course is about to start in the college, so as the number of students in the college will increase, a discussion was held regarding the student meeting arrangement. The chairman instructed to send the plan of the new building of the college to the institution for approval. At present, the building of Janata Vidyalaya Manur, and Guest House is being used as classrooms. The chairman instructed to discuss the open use of the empty classrooms in the Agricultural Technical College for new classes and send it to the institution.

**Agenda item number 6:** Reviewing the functioning of the Examination Department



**Resolution:** The progress report of the Savitribai Phule Pune University March April 2024 examination of the college's examination department was presented by Professor S.L.Pawar. The report was discussed. The chairman gave instructions to conduct the examination as per the university rules.

**Agenda item number 7:** To discuss matters arising from time to time with the prior permission of the Chairman.

**Resolution:** With the prior permission of the chairman, the following topics were discussed and a decision was taken :-

1. To discuss the publication of the *Adimjan* magazine.
2. To discuss the conceptualization and natural growth of the college.
3. To discuss the issue of student safety here.

After discussing all the above topics, Dr. S. B. Deore, the IQAC Coordinator thanked to all the dignitaries and the meeting concluded.

  
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